

**MINUTES OF MEETING  
WEIBERG ROAD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Weiberg Road Community Development District was held Wednesday **April 26, 2023** at 10:32 a.m. at 346 E. Central Ave., Winter Haven, FL 33880.

Present and constituting a quorum:

Lauren Schwenk	Vice Chairperson
Chuck Cavaretta	Assistant Secretary
Bobbie Henley	Assistant Secretary
Daniel Arnette	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Jennifer Kilinski <i>via Zoom</i>	District Counsel, KVV Law
Rey Malave <i>via Zoom</i>	District Engineer, Dewberry
Molly Banfield <i>via Zoom</i>	District Engineer, Dewberry

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Four Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no members of the public present for the meeting.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the February 22,  
2023 Board of Supervisors Meeting**

Ms. Burns presented the meeting minutes from the February 22, 2023 Board of Supervisors meeting and asked for any corrections or comments. There being none, there was a motion of approval.

On MOTION by Ms. Schwenk, seconded by Mr. Arnette, with all in favor, the Minutes of the February 22, 2023 Board of Supervisors Meetings, were approved.
--

April 26, 2023

Weiberg Road CDD

**FOUR ORDER OF BUSINESS**

**Consideration of Resolution 2023-07  
Approving the Proposed Fiscal Year  
2023/2024 Budget (Suggested Date: July  
26, 2023) and Setting the Public Hearing to  
Adopt the Fiscal Year 2023/2024 Budget**

Ms. Burns presented Resolution 2023-07 to the Board. She explained that the budget was included for review. She noted that based on the development timeline, no landscaping and no amenity was anticipated before October 1, 2024. She stated that it was primarily the admin expenses listed and a field contingency and a playground lease were included in the event that those come on early. She stated that she would be happy to answer any questions.

On MOTION by Mr. Cavaretta, seconded by Ms. Schwenk, with all in favor, Resolution 2023-07 the Proposed Fiscal Year 2023/2024 Budget and Setting the Public Hearing to Adopt the Fiscal Year 2023/2024 Budget for July 26, 2023, was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-08  
Authorizing Bank Account Signatories**

Ms. Burns presented Resolution 2023-08 to the Board. She explained that this resolution authorizes certain offices of the District to sign the checks on the bank account.

On MOTION by Ms. Henley, seconded by Mr. Arnette, with all in favor, Resolution 2023-08 Authorizing Bank Account Signatories, was approved.

**SIXTH ORDER OF BUSINESS**

**Appointment of Audit Committee**

Ms. Burns suggested that the Board appoint themselves as the Audit Committee.

On MOTION by Mr. Cavaretta, seconded by Ms. Henley, with all in favor, Appointment of the Board as the Audit Committee, was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Kilinski had nothing to report to the Board.

April 26, 2023

Weiberg Road CDD

**B. Engineer**

Ms. Banfield stated that they were still in the process of getting the revised legal descriptions to be able to fully respond to the Town of Dundee’s comments regarding the boundary amendment. She explained that she knew that Amy Hembree had been going back and forth with Absolute and GeoPoint Survey to try to get those wrapped up.

**C. District Manager’s Report**

**i. Approval of the Check Register**

Ms. Burns presented the check register totaling \$14,587.44 and asked if there were any questions. Hearing none, she asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, the Check Register, was approved.

**ii. Balance Sheet & Income Statement**

Ms. Burns stated that the financials were through March and were included in the agenda package for the Board’s review.

**EIGHTH ORDER OF BUSINESS**

**Other Business**

There being no comments, the next item followed.

**NINTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

There being no comments, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, the meeting was adjourned.

*Jill Burns*  
Secretary/Assistant Secretary

*Rennie Heath*  
Chairman/Vice Chairman