

**MINUTES OF MEETING
WEIBERG ROAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Weiberg Road Community Development District was held Wednesday **July 26, 2023** at 10:38 a.m. at 346 E. Central Ave., Winter Haven, FL 33880.

Present and constituting a quorum:

Chuck Cavaretta	Chairman
Lauren Schwenk <i>via Zoom</i>	Vice Chairperson
Bobbie Henley	Assistant Secretary
Daniel Arnette	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Roy Van Wyk	District Counsel, KVV Law
Lisa Kelley <i>via Zoom</i>	District Engineer, Dewberry
Chace Arrington <i>via Zoom</i>	District Engineer, Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Board members were present constituting a quorum and one Board member joining via Zoom.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the April 26, 2023
Board of Supervisors & Audit Committee
Meetings**

Ms. Burns presented the meeting minutes from the April 26, 2023 Board of Supervisors and Audit Committee meetings. She asked for any corrections or comments. There being none, there was a motion of approval.

On MOTION by Ms. Henley, seconded by Mr. Cavaretta, with all in favor, the Minutes of the April 26, 2023 Board of Supervisors and Audit Committee Meetings, were approved.
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Weiberg Road CDD

FOURTH ORDER OF BUSINESS

Acceptance of Rankings of the Audit Committee and Authorizing Staff to Send Notice of Intent to Award

Ms. Burns stated that the rankings adopted by the Audit Committee ranked Grau & Associates #1. She asked for authorization for staff to send the Notice of Intent to award to Grau & Associates.

On MOTION by Mr. Cavaretta, seconded by Ms. Henley, with all in favor, Accepting the Rankings of the Audit Committee and Authorizing Staff to Send Notice of Intent to Award to Grau & Associates, was approved.

FIFTH ORDER OF BUSINESS

Public Hearing

A. Public Hearing on the Adoption of the Fiscal Year 2024 Budget

Ms. Burns stated that this public hearing was advertised in the paper. She asked for a motion to open the public hearing.

On MOTION by Mr. Arnette, seconded by Mr. Cavaretta, with all in favor, Opening the Public hearing, was approved.

Ms. Burns stated that there were no members of the public present. She asked for a motion to close the public hearing.

On MOTION by Mr. Cavaretta, seconded by Ms. Henley, with all in favor, Closing the Public hearing, was approved.

i. Consideration of Resolution 2023-09 Adopting the District’s Fiscal Year 2024 Budget and Appropriating Funds

Ms. Burns stated that this resolution was included in the agenda package for review. She stated that there were no updates from the last meeting. She explained that they were updating the actuals for the current year. She noted that this budget was developer funded and those expenses would be billed as they’re incurred. She also noted that they did include a small field contingency on a playground lease based on the development time.

On MOTION by Mr. Arnette, seconded by Mr. Cavaretta, with all in favor, Resolution 2023-09 Adopting the District’s Fiscal Year 2024 Budget and Appropriating Funds, was approved.

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ii. Consideration of Fiscal Year 2023/2024 Developer Funding Agreement

Ms. Burns stated that this Funding Agreement was with CH DEV, LLC and that entity would fund the operations and maintenance of the District based on the budget that was just adopted.

On MOTION by Mr. Cavaretta, seconded by Mr. Arnette, with all in favor, the Fiscal Year 2023/2024 Developer Funding Agreement, was approved.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2023-10
Appointing an Assistant Treasurer**

Ms. Burns stated that this resolution would appoint Darrin Mossing, Sr. as an Assistant Treasurer of the District.

On MOTION by Ms. Henley, seconded by Mr. Arnette, with all in favor, Resolution 2023-10 Appointing Darrin Mossing as an Assistant Treasurer of the District, was approved.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2023-11
Designation of a Regular Monthly Meeting
Date, Time, and Location for Fiscal Year
2024**

Ms. Burns stated that the schedule in the agenda package was the same as the current year.

On MOTION by Ms. Henley, seconded by Mr. Cavaretta, with all in favor, Resolution 2023-11 Designation of a Regular Monthly Meeting Date, Time, and Location for Fiscal Year 2024, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

i. Memo Regarding Ethics Training for Elected Officials

Mr. Van Wyk stated that there was a memo regarding ethics training in the agenda package for review.

B. Engineer

Mr. Arrington had no updates for the Board.

C. District Manager’s Report

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i. Approval of the Check Register

Ms. Burns presented the check register from April 1st through July 12th, which totaled \$19,199.52. She asked if there were any questions. Hearing none, she asked for a motion to approve.

On MOTION by Ms. Henley, seconded by Mr. Arnette, with all in favor, the Check Register, was approved.

ii. Balance Sheet & Income Statement

Ms. Burns presented the financials, which were included in the agenda package for the Board's review.

iii. Presentation of Number of Registered Voters- 0

Ms. Burns stated that the number of registered voters was zero.

NINTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Arnette, seconded by Ms. Henley, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:

Rennie Heath

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Chairman/Vice Chairman